

March 8, 2002

Dear CCDW instructor:

On March 7, 2002, six individuals were indicted by a federal grand jury for offenses associated with Carry Concealed Deadly Weapons (CCDW) permits. Specifically, the criminal charges resulted from the failure to provide the training required for an applicant to receive a CCDW permit.

Based on the discovery of this unlawful conduct, a number of amendments have been made to the administrative regulations (503 KAR Chapter 4) for CCDW instructors and the associated training to reduce the likelihood of future violations. Emergency regulations were signed by Governor Paul Patton, filed with the Legislative Research Commission, and became effective today that make the following changes that effect you:

- All instructors must now notify the Department of Criminal Justice Training (DOCJT), in writing, 30 days before each CCDW class they teach. This notification must include the time, date and place of the class, as well as a class roster. The roster may be amended up to five days before the class to reflect changes in class participants;
- All instructor training shall now be provided directly by DOCJT, including recertification training. The instructor trainer positions have been eliminated, and those holding instructor trainer certification will now be certified as instructors only;
- Instructors who have not taught a class in the three years in which they are certified will not be eligible for recertification;
- If an individual has violated instructor requirements or becomes ineligible to hold a CCDW permit, his or her instructor certificate will be revoked.

If we receive requests to attend, a public hearing on these administrative regulations shall be held on Monday, April 22, 2002, at 10:00 a.m. at DOCJT (Funderburk Building - ECU, Richmond) to receive comments on the revisions.

You must provide all required components of CCDW training to be in compliance with CCDW instructor and permit requirements. Any violations of these provisions will result in a revocation of your

CCDW Instructor Certification, and shall be referred to the United States Attorney's Office for investigation and prosecution.

The majority of CCDW Instructors are diligent in providing services to the citizens of the Commonwealth, and we are hopeful that the changes described above will assist in eliminating problems in the future. If you have concerns that the instructor training that you received is in anyway deficient, I encourage you to repeat the DOCJT Instructor's Course

We look forward to working with you to insure the integrity of CCDW training. Questions may be addressed to the following DOCJT staff:

Conduct/elements of training classes:

Randy Baird - Instructor
859-622-3595

Compliance with CCDW instructor/permit requirements:

Horace Johnson - Investigator Manager
859-622-4745

Recertification

Janice Earnest – Records and Registration Supervisor
859-622-8062

Administrative Regulations/legal requirements:

Stephanie Bingham - General Counsel
859-622-5897

Sincerely,

JOHN W. BIZZACK, Ph.D.
COMMISSIONER